



# Residential Cleaning Checklist



Customizing your cleaning has never been easier!

Select Individual Items or select our recommended basic package and add-ons.



Recommended Essentials Package



Premium Add-ons



Elite Add-ons

Clients Name: \_\_\_\_\_

Employees: \_\_\_\_\_

## Bathrooms

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Dust Vent Fan               | <input type="checkbox"/> Clean Exterior Cabinets               | <input type="checkbox"/> Remove High Cobwebs           | <input type="checkbox"/> Spot Clean Walls (noticeable marks)        |
| <input type="checkbox"/> Dust Light Fixtures         | <input type="checkbox"/> Wipe Walls & Baseboards around Toilet | <input type="checkbox"/> Clean Vent Fan                | <input type="checkbox"/> Clean Window Glass (Interior only)         |
| <input type="checkbox"/> Dust Picture Frames         | <input type="checkbox"/> Dust Furniture                        | <input type="checkbox"/> Spot Clean Door & Door Frames | <input type="checkbox"/> Clean Window Sills (Interior only)         |
| <input type="checkbox"/> Sanitize Light Switch Plate | <input type="checkbox"/> Clean Mirrors                         | <input type="checkbox"/> Dust Shutters                 | <input type="checkbox"/> Clean Window Track & Frame (Interior only) |
| <input type="checkbox"/> Sanitize Door Knob          | <input type="checkbox"/> Clean & Sanitize Countertops          | <input type="checkbox"/> Dust Baseboards               | <input type="checkbox"/> Hand Wash Shutters                         |
| <input type="checkbox"/> Tub Cleaned                 | <input type="checkbox"/> Fixtures Polished & Shined            | <input type="checkbox"/> Hand Wash Baseboards          | <input type="checkbox"/> Clean Interior Cabinets                    |
| <input type="checkbox"/> Shower Cleaned              | <input type="checkbox"/> Empty Trash Bin                       |  | <input type="checkbox"/> Tile & Grout Cleaning                      |
| <input type="checkbox"/> Shower Glass Cleaned        | <input type="checkbox"/> Vacuum Floors                         |  | <input type="checkbox"/> Walls                                      |
| <input type="checkbox"/> Toilet Cleaned & Sanitized  | <input type="checkbox"/> Spray Bio Enzymatic Deodorizer        |  | <input type="checkbox"/> Floors                                     |
| <input type="checkbox"/> Clean Toilet Paper Holder   | <input type="checkbox"/> Mop Floors                            |  |   |

## Bedrooms

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Dust Ceiling Fan            | <input type="checkbox"/> Clean Mirrors                  | <input type="checkbox"/> Remove High Cobwebs                  | <input type="checkbox"/> Spot Clean Walls (noticeable marks)        |
| <input type="checkbox"/> Dust Light Fixtures         | <input type="checkbox"/> Empty Garbage Bin              | <input type="checkbox"/> Clean Ceiling Fan                    | <input type="checkbox"/> Clean Window Glass (Interior only)         |
| <input type="checkbox"/> Dust Picture Frames         | <input type="checkbox"/> Vacuum Floors                  | <input type="checkbox"/> Spot Clean Doors & Door Frames       | <input type="checkbox"/> Clean Window Sills (Interior only)         |
| <input type="checkbox"/> Sanitize Light Switch Plate | <input type="checkbox"/> Spray Bio Enzymatic Deodorizer | <input type="checkbox"/> Dust Baseboards                      | <input type="checkbox"/> Clean Window Track & Frame (Interior only) |
| <input type="checkbox"/> Sanitize Door Knob          | <input type="checkbox"/> Mop Floors                     | <input type="checkbox"/> Interior Closet - Baseboards, floors | <input type="checkbox"/> Hand Wash Shutters                         |
| <input type="checkbox"/> Dust Furniture              |   | <input type="checkbox"/> Dust Shutters                        | <input type="checkbox"/> Hand Wash Baseboards                       |

## Office

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Dust Ceiling Fan            | <input type="checkbox"/> Clean Mirrors                  | <input type="checkbox"/> Remove High Cobwebs                  | <input type="checkbox"/> Spot Clean Walls (noticeable marks)        |
| <input type="checkbox"/> Dust Light Fixtures         | <input type="checkbox"/> Wipe Down Office Desk          | <input type="checkbox"/> Spot Clean Doors & Door Frames       | <input type="checkbox"/> Clean Window Glass (Interior only)         |
| <input type="checkbox"/> Dust Picture Frames         | <input type="checkbox"/> Empty Trash Bin                | <input type="checkbox"/> Clean Ceiling Fan                    | <input type="checkbox"/> Clean Window Sills (Interior only)         |
| <input type="checkbox"/> Sanitize Light Switch Plate | <input type="checkbox"/> Vacuum Floors                  | <input type="checkbox"/> Dust Shutters                        | <input type="checkbox"/> Clean Window Track & Frame (Interior only) |
| <input type="checkbox"/> Sanitize Door Knob          | <input type="checkbox"/> Spray Bio Enzymatic Deodorizer | <input type="checkbox"/> Dust Baseboards                      | <input type="checkbox"/> Hand Wash Shutters                         |
| <input type="checkbox"/> Dust Furniture              | <input type="checkbox"/> Mop Floors                     | <input type="checkbox"/> Interior Closet - Baseboards, Floors | <input type="checkbox"/> Hand Wash Baseboards                       |

## Hallway

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Dust Vent Fan               | <input type="checkbox"/> Clean Mirrors                  | <input type="checkbox"/> Remove High Cobwebs                  | <input type="checkbox"/> Spot Clean Walls (noticeable marks)        |
| <input type="checkbox"/> Dust Light Fixtures         | <input type="checkbox"/> Empty Garbage Bin              | <input type="checkbox"/> Clean Vent Fan                       | <input type="checkbox"/> Clean Windows Glass (Interior only)        |
| <input type="checkbox"/> Dust Picture Frames         | <input type="checkbox"/> Vacuum Floors                  | <input type="checkbox"/> Spot Clean Doors & Door Frames       | <input type="checkbox"/> Clean Window Sills (Interior only)         |
| <input type="checkbox"/> Sanitize Light Switch Plate | <input type="checkbox"/> Spray Bio Enzymatic Deodorizer | <input type="checkbox"/> Dust Shutters                        | <input type="checkbox"/> Clean Window Track & Frame (Interior only) |
| <input type="checkbox"/> Sanitize Door Knob          | <input type="checkbox"/> Mop Floors                     | <input type="checkbox"/> Dust Baseboards                      | <input type="checkbox"/> Hand Wash Shutters                         |
| <input type="checkbox"/> Dust Furniture              |   | <input type="checkbox"/> Interior Closet - Baseboards, Floors | <input type="checkbox"/> Hand Wash Baseboards                       |

## Stairs

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Sanitize Light Switch Plate    | <input type="checkbox"/> Remove High Cobwebs     | <input type="checkbox"/> Spot Clean Walls (noticeable marks)        |
| <input type="checkbox"/> Dust Stair Trim                | <input type="checkbox"/> Dust Baseboards         | <input type="checkbox"/> Hand Wash Baseboards                       |
| <input type="checkbox"/> Dust Stair Railing             | <input type="checkbox"/> Hand Wash Stair Trim    | <input type="checkbox"/> Hand Wash Stair Spindles                   |
| <input type="checkbox"/> Vacuum Floors                  | <input type="checkbox"/> Hand Wash Stair Railing | <input type="checkbox"/> Clean Window Glass (Interior only)         |
| <input type="checkbox"/> Spray Bio Enzymatic Deodorizer | <input type="checkbox"/> Hand Wash Stair Risers  | <input type="checkbox"/> Clean Window Sills (Interior only)         |
| <input type="checkbox"/> Mop Floors                     | <input type="checkbox"/> Dust Shutters           | <input type="checkbox"/> Clean Window Track & Frame (Interior only) |
|   |  | <input type="checkbox"/> Hand Wash Shutters                         |

## Kitchen & Dining

- Dust Ceiling Fan
- Dust Lighting Fixtures
- Dust Picture Frames
- Sanitize Light Switch Plate
- Sanitize Door Knob
- Clean Patio Glass Door (Interior only)
- Clean Exterior Cabinets
- Clean Interior of Microwave
- Clean Exterior Oven, Fridge & Microwave
- Clean Dining Room Table
- Dust Furniture
- Clean Mirrors
- Clean & Sanitize Countertops
- Fixtures Polished & Shined
- Scour Sink
- Empty Trash Bin
- Vacuum Floors
- Spray Bio Enzymatic Deodorizer
- Mop Floors
- Remove High Cobwebs
- Clean Ceiling Fan
- Spot Clean Doors & Door Frames
- Dust Shutters
- Clean Patio Door Track (Interior only)
- Clean Panel Underneath Top Cabinets
- Clean Backsplash
- Hand Wash Kick-Plate below Cabinets
- Wipe Down Dining Set & Chairs
- Dust Baseboards
- Spot Clean Walls (noticeable marks)
- Clean Window Glass (Interior only)
- Clean Window Sills (Interior only)
- Clean Window Track & Frame (Interior only)
- Hand Wash Shutters
- Clean Interior Cabinets
- Deep Clean Interior Fridge
- Deep Clean Interior of Oven
- Deep Clean Oven Range Hood
- Move out Appliances to Clean Behind
- Hand Wash Baseboards
- Tile & Grout Cleaning
  - Walls
  - Floors

## Living & Family Rooms

- Dust Ceiling Fan
- Dust Lighting Fixtures
- Dust Picture Frames
- Sanitize Light Switch Plate
- Sanitize Door Knob
- Dust Furniture
- Vacuum off Sofas & Chairs
- Clean Patio Glass Door
- Empty Garbage Bin
- Vacuum floors
- Spray Bio Enzymatic Deodorizer
- Mop Floors
- Remove High Cobwebs
- Clean Ceiling Fan
- Spot Clean Doors & Door Frames
- Clean Patio Door Track (Interior only)
- Dust Shutters
- Dust Baseboards
- Remove Couch Cushions, Vacuum Underneath
- Move Couch & Chairs to Clean Behind
- Spot Clean Walls (noticeable marks)
- Clean Window Glass (Interior only)
- Clean Window Sills (Interior only)
- Clean Window Track (Interior only)
- Hand Wash Shutters
- Hand Wash Baseboards

## Laundry

- Dust Vent Fan
- Dust Light Fixtures
- Dust Picture Frames
- Sanitize Light Switch Plate
- Sanitize Door Knob
- Clean Exterior Cabinets
- Clean Exterior Appliances
- Dust Furniture
- Clean & Sanitize Countertops
- Fixtures Polished & Shined
- Vacuum Floors
- Empty Trash Can
- Spray Bio Enzymatic Deodorizer
- Mop Floors
- Remove High Cobwebs
- Clean Vent Fan
- Spot Clean Doors & Door Frames
- Dust Shutters
- Clean Laundry Sink
- Dust Baseboards
- Spot Clean Walls (noticeable marks)
- Clean Window Glass (Interior only)
- Clean Window Sills (Interior only)
- Clean Window Track & Frame (Interior only)
- Hand Wash Shutters
- Clean Interior Cabinets
- Hand Wash Baseboards

## Basement

- Dust Ceiling Fan
- Dust Lighting Fixtures
- Dust Picture Frames
- Sanitize Light Switch Plate
- Sanitize Door Knob
- Clean Patio Glass Door (Interior only)
- Dust Furniture
- Vacuum off Sofas & Chairs
- Empty Trash Bin
- Vacuum Floors
- Spray Bio Enzymatic Deodorizer
- Mop Floors
- Remove High Cobwebs
- Clean Ceiling Fan
- Spot Clean Doors & Door Frame
- Dust Shutters
- Dust Baseboards
- Remove, Clean Under Couch Cushions
- Move Couch & Chairs to Clean Behind
- Vacuum Furnace Room
- Spot Clean Walls (noticeable marks)
- Clean Patio Door Track (Interior only)
- Clean Window Glass (Interior only)
- Clean Window Sills (Interior only)
- Clean Window Track & Frame (Interior only)
- Hand Wash Shutters
- Hand Wash Baseboards

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Client Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_





# CHRYSTAL CLEAN

## Deep Cleaning Time Estimates Based on Square Footage:

### Recommended Essentials Package

#### **Purple Items on our checklist**

- up to 1000 sq ft > 2 – 4 hours
- 1000 – 2000 sq ft > 4 – 6 hours
- 2000 – 2500 sq ft > 6 – 8 hours
- 2500 – 3000 sq ft > 8 – 10 hours
- 3000 – 3500 sq ft > 10 – 12 hours
- 3500 + sq ft > 2 days required, or a full day with a team of three

### Premium Add-ons

#### **Essentials package + Premium add-ons**

- up to 1000 sq ft > 4 – 6 hours
- 1000 – 2000 sq ft > 6 – 8 hours
- 2000 – 2500 sq ft > 8 – 10hours
- 2500 – 3000 sq ft > 10 – 12 hours
- 3000 – 3500 sq ft > 2 days are required, or full day with a team of three
- 3500 + sq ft > 2 days are required

### Elite Add-ons

#### **Essentials Package + Premium + Elite add-ons**

- up to 1000 sq ft > 6 – 8 hours
- 1000 – 2000 sq ft > 8 – 10 hours
- 2000 – 2500 sq ft > 10 – 12 hours
- 2500 – 3000 sq ft > 2 days are required, or full day with a team of three
- 3000 – 3500 sq ft > 2 days are required
- 3500 + sq ft > 2 days are required

